

**DISCLAIMER:** As a federally qualified health center (FQHC), we are required to request the information below. We realize that this is very personal information. Therefore, we want you to know your answers will be held in the strictest confidence. The information collected is used only as a total from our database, so it in no way identifies a specific individual or family. The information collected helps to shape future programs and services to be made available at our clinics as well as on local, state, and federal levels. Thank you for your participation.



**Fill out this form to register as a Northwest Health Services' patient.**

|   |                 |   |  |  |   |   |  |
|---|-----------------|---|--|--|---|---|--|
| Today's Date:   |                 | Northwest Health Care Provider:   |  |  |   |   |  |
| <b>Patient Information (Please Print)</b>   |                 |   |  |  |   |   |  |
| <input type="checkbox"/> Mr. <input type="checkbox"/> Dr.<br><input type="checkbox"/> Miss <input type="checkbox"/> Ms.<br><input type="checkbox"/> Mrs.  | Last Name:      | First Name:   |  | Middle:  | Suffix:<br><input type="checkbox"/> Jr.<br><input type="checkbox"/> Sr.<br><input type="checkbox"/> Other |   |  |
| Former Name:  | Preferred Name: | SS#:  |  | Birthdate:<br>/ /  | Sex Assigned at Birth:<br><input type="checkbox"/> Male<br><input type="checkbox"/> Female                |   |  |
| Billing Street Address  |                 | City:   |  | State:   | Zip Code:   | Country:    County:   |  |
| Home Address (if different):  |                 | City:   |  | State:   | Zip Code:   | Country:    County:   |  |
| Home Phone:   |                 | Work Phone:   |  |  | Cell Phone:   |   |  |
| Email Address:  |                 |   |  |  |   |   |  |
| <b>Gender Identity:</b><br><input type="checkbox"/> Female<br><input type="checkbox"/> Male<br><input type="checkbox"/> Female-to-Male (FTM)<br><i>Transgender Male</i><br><input type="checkbox"/> Male-to-Female (MTF)<br><i>Transgender Female</i><br><input type="checkbox"/> Choose Not to Disclose<br><input type="checkbox"/> Other  |                 | <b>Sexual Orientation:</b><br><input type="checkbox"/> Bisexual<br><input type="checkbox"/> Straight<br><input type="checkbox"/> Something Else<br><input type="checkbox"/> Choose Not to Disclose<br><input type="checkbox"/> Don't Know |  | <b>Marital Status:</b><br><input type="checkbox"/> Divorced<br><input type="checkbox"/> Legally Separated<br><input type="checkbox"/> Life Partner<br><input type="checkbox"/> Married<br><input type="checkbox"/> Single<br><input type="checkbox"/> Widowed<br><input type="checkbox"/> Declined to Specify  |   | <b>Student Status:</b><br><input type="checkbox"/> Full Time<br><input type="checkbox"/> Not a Student<br><input type="checkbox"/> Part Time  |  |
|   |                 |   |  |  |   | <b>Patient Notification:</b><br><i>(Mark all that apply)</i><br><input type="checkbox"/> Email<br><input type="checkbox"/> Phone Call<br><input type="checkbox"/> Text Message<br><input type="checkbox"/> Patient Portal   |  |
| <b>Race: (Check all that apply)</b><br><input type="checkbox"/> American Indian/Alaskan Native<br><input type="checkbox"/> Asian<br><input type="checkbox"/> Black/African American<br><input type="checkbox"/> Native Hawaiian<br><input type="checkbox"/> Other Pacific Islander<br><input type="checkbox"/> Other<br><input type="checkbox"/> White<br><input type="checkbox"/> Declined to Report |                 | <b>Ethnicity:</b><br><input type="checkbox"/> Hispanic/Latino<br><input type="checkbox"/> Not Hispanic/Latino<br><input type="checkbox"/> Unknown<br><input type="checkbox"/> Declined to Report  |  | <b>Preferred Language:</b><br><input type="checkbox"/> English<br><input type="checkbox"/> Spanish<br><input type="checkbox"/> French<br><input type="checkbox"/> German<br><input type="checkbox"/> Japanese<br><input type="checkbox"/> Italian<br><input type="checkbox"/> Sudanese<br><input type="checkbox"/> Burmese<br><input type="checkbox"/> Tigrinya<br><input type="checkbox"/> Declined to Answer<br><input type="checkbox"/> Other _____ |   | <b>Contact Preference:</b><br><input type="checkbox"/> Cell Phone<br><input type="checkbox"/> Home Phone<br><input type="checkbox"/> Work Phone<br><input type="checkbox"/> Don't Call Home<br><input type="checkbox"/> Don't Call Work<br><input type="checkbox"/> Don't Leave Message<br><input type="checkbox"/> Okay to Leave Message |  |



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**PERSON RESPONSIBLE FOR BILL**

|                 |  |                   |  |   |             |                     |         |
|-----------------|--|-------------------|--|---|-------------|---------------------|---------|
| Last Name:      |  | First Name:       |  | Middle Name:  |             | Previous Last Name: |         |
| SS#:            |  | Birthdate:<br>/ / |  | Relationship:<br><input type="checkbox"/> Self <input type="checkbox"/> Parent <input type="checkbox"/> Life Partner <input type="checkbox"/> Spouse <input type="checkbox"/> Other |             |                     |         |
| Street Address: |  | City:             |  | State:  | Zip Code:   | Country:            | County: |
| Home Phone:     |  | Work Phone:       |  |   | Cell Phone: |                     |         |

**EMPLOYER INFORMATION**

|                          |  |   |       |  |             |           |                         |         |
|--------------------------|--|---|-------|--|-------------|-----------|-------------------------|---------|
| Employer Name:           |  |   |       |  |             |           |                         |         |
| Employer Street Address: |  |   | City: |  | State:      | Zip Code: | Country:                | County: |
| Occupation:              |  | Employment Status:<br><input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Not Employed<br><input type="checkbox"/> Active Duty <input type="checkbox"/> Retired <input type="checkbox"/> Self Employed |       |  | Work Phone: |           | Retirement Date:<br>/ / |         |

**EMERGENCY CONTACT / NEXT OF KIN**

|                 |  |             |  |               |  |               |           |
|-----------------|--|-------------|--|---------------|--|---------------|-----------|
| Last Name:      |  | First Name: |  | Relationship: |  | Phone Number: |           |
| Street Address: |  |             |  | City:         |  | State:        | Zip Code: |

**INSURANCE INFORMATION: Card MUST be given to front desk representative**

|   |  |                             |  |               |  |
|---|--|-----------------------------|--|---------------|--|
| <b>Primary Insurance:</b> <input type="checkbox"/> Medicare <input type="checkbox"/> Medicaid <input type="checkbox"/> BCBS <input type="checkbox"/> United Healthcare <input type="checkbox"/> Other _____   |  |                             |  |               |  |
| Name of Policy Holder:  |  | Birthdate of Policy Holder: |  | Relationship: |  |
| <b>Secondary Insurance:</b> <input type="checkbox"/> Medicare <input type="checkbox"/> Medicaid <input type="checkbox"/> BCBS <input type="checkbox"/> United Healthcare <input type="checkbox"/> Other _____ |  |                             |  |               |  |
| Name of Policy Holder:  |  | Birthdate of Policy Holder: |  | Relationship: |  |



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## HOUSING & WORKER STATUS

|   |  |   |   |
|---|--|---|---|
| <b>Homeless Status:</b><br><input type="checkbox"/> Doubling Up <input type="checkbox"/> Street<br><input type="checkbox"/> Not Homeless <input type="checkbox"/> Transitional<br><input type="checkbox"/> Shelter <input type="checkbox"/> Unknown |  | <b>Migrant Worker Status:</b><br><input type="checkbox"/> Migrant<br><input type="checkbox"/> Not a Farm Worker<br><input type="checkbox"/> Seasonal Worker | <b>Have you ever served in the armed forces:</b><br><input type="checkbox"/> No<br><input type="checkbox"/> Yes |
|---|--|---|---|

## INCOME TABLE

| Family Size | Income                                | Income                                     | Income                                     | Income                                     | Income                             |
|-------------|---------------------------------------|--|--|--|------------------------------------|
| 1           | <input type="checkbox"/> \$0-\$12,490 | <input type="checkbox"/> \$12,491-\$15,613 | <input type="checkbox"/> \$15,614-\$18,735 | <input type="checkbox"/> \$18,736-\$24,980 | <input type="checkbox"/> \$24,981+ |
| 2           | <input type="checkbox"/> \$0-\$16,910 | <input type="checkbox"/> \$16,911-\$21,138 | <input type="checkbox"/> \$21,139-\$25,365 | <input type="checkbox"/> \$25,366-\$33,820 | <input type="checkbox"/> \$33,821+ |
| 3           | <input type="checkbox"/> \$0-\$21,330 | <input type="checkbox"/> \$21,331-\$26,663 | <input type="checkbox"/> \$26,664-\$31,995 | <input type="checkbox"/> \$31,996-\$42,660 | <input type="checkbox"/> \$42,661+ |
| 4           | <input type="checkbox"/> \$0-\$25,750 | <input type="checkbox"/> \$25,751-\$32,188 | <input type="checkbox"/> \$32,189-\$38,625 | <input type="checkbox"/> \$38,626-\$51,500 | <input type="checkbox"/> \$51,501+ |
| 5           | <input type="checkbox"/> \$0-\$30,170 | <input type="checkbox"/> \$30,171-\$37,713 | <input type="checkbox"/> \$37,714-\$45,255 | <input type="checkbox"/> \$45,256-\$60,340 | <input type="checkbox"/> \$60,341+ |
| 6           | <input type="checkbox"/> \$0-\$34,590 | <input type="checkbox"/> \$34,591-\$43,238 | <input type="checkbox"/> \$43,239-\$51,885 | <input type="checkbox"/> \$51,886-\$69,180 | <input type="checkbox"/> \$69,181+ |
| 7           | <input type="checkbox"/> \$0-\$39,010 | <input type="checkbox"/> \$39,011-\$48,763 | <input type="checkbox"/> \$48,764-\$58,515 | <input type="checkbox"/> \$58,516-\$78,020 | <input type="checkbox"/> \$78,021+ |
| 8           | <input type="checkbox"/> \$0-\$43,430 | <input type="checkbox"/> \$43,431-\$54,288 | <input type="checkbox"/> \$54,289-\$65,145 | <input type="checkbox"/> \$65,146-\$86,860 | <input type="checkbox"/> \$86,861+ |



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## READ AND SIGN THIS SECTION

I, the patient or parent/guardian of this patient have the legal responsibility and the right to obtain treatment and further:

- Understand this consent is good for one year from the date indicated below.
- Allow the health care provider to give the treatment needed. This care may include but is not limited to:
  - Radiology to diagnose a problem
  - Taking samples of blood which may look for contagious diseases such as Hepatitis and HIV/AIDS
  - Taking samples of body fluids or body tissue
  - Giving medicine, immunizations and vaccines
  - Dental services
  - Behavioral health services
- Allow my provider to treat in emergencies if it may save my/this patient's life or health.
- Agree that care at NHS emphasizes care coordination and communication into what we, as a team, deem best for the patient.
- Understand that I have the right to refuse any recommended treatments) that I do not agree with,
- Understand that copay/payment in full is due at the time of service.
- Understand NHS accepts Medicare, Medicaid, and most major commercial insurances.
- Authorize Northwest Health Services, Inc. (NHS) to release to Medicare/Medicaid/Insurance, the private health information necessary to process my/this patient's claim(s).
- Agree that NHS will file claim and complete the steps to collect insurance payment.
- Authorize Medicare/Medicaid/Insurance payment to be paid directly to NHS.
- Agree that if Medicare/Medicaid/Insurance doesn't pay the claim in full, I am responsible for any remaining balance.
- If patient copay and/or outstanding balance cannot be paid at time of service, and the nature of the visit is not an non-emergency as determined by NHS triage policy, the appointment may be re-scheduled.
- Understand that NHS offers prompt pay discounts for those that are self-pay and do not qualify for NHS's Sliding Fee Discount Program. To receive the prompt pay discount:
  - A payment of \$100 is required at time of service.
  - A 20% discount will be applied to the total charges and
  - The remaining balance will be billed to the patient and is due upon receipt.
- Understand NHS will assess a fee for returned checks. After two returned checks, cash or debit/credit card will be the only acceptable means of payment.

Sign: \_\_\_\_\_ Date: \_\_\_\_\_

Please agree that you have received and read this Notice of Privacy Practices by signing below.

|   |       |
|---|-------|
| Patient signature:  | Date: |
| Print Name:   |       |
| Signature of parent or patient's representative (if it applies):  |       |
| Please describe your legal right to act on behalf of the patient: |       |

### COMPLAINTS:

If you believe your privacy rights have been violated, you may file a complaint with us. All complaints must be given in writing on the form provided by NHS. To obtain a form, contact the Director of Compliance at (816) 271-8227. You also may file a complaint with the U. S. Department of Health and Human Services Office for Civil Rights. **You will not be penalized for filing a complaint.**



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## WHO CAN HAVE YOUR HEALTH INFORMATION?

Please fill out this form. It will tell us which family members and friends have your permission to have your health information.

|   |  |                      |           |
|---|--|----------------------|-----------|
| Patient Name:   |  | Date of Birth:       |           |
| <b>ABOUT THIS FORM:</b>   |  |                      |           |
| <ul style="list-style-type: none"> <li>Let's those listed below have information about your medical care or payment</li> <li>Informs those listed below or a disaster relief organization of your location, health or death.</li> </ul>   |  |                      |           |
| <b>THESE PEOPLE CAN HAVE MY HEALTH INFORMATION:</b>   |  |                      |           |
| <b>1.</b> Name:   |  | Relationship to you: |           |
| Phone Number:   |  | Street Address:      |           |
| City:   |  | State:               | Zip Code: |
| <b>2.</b> Name:   |  | Relationship to you: |           |
| Phone Number:   |  | Street Address:      |           |
| City:   |  | State:               | Zip Code: |
| <b>3.</b> Name:   |  | Relationship to you: |           |
| Phone Number:   |  | Street Address:      |           |
| City:   |  | State:               | Zip Code: |
| <b>PLEASE SIGN HERE:</b>  |  |                      |           |
| <p>By signing below, I allow Northwest Health Services to talk about or release my health information with the people listed above. <b>Mark all that you approve:</b></p> <p><input type="checkbox"/> All Information</p> <p><input type="checkbox"/> Billing Information   <input type="checkbox"/> Appointment Information   <input type="checkbox"/> Lab Results   <input type="checkbox"/> HIV Testing Results   <input type="checkbox"/> Treatment(s)</p> <p><input type="checkbox"/> Behavioral Health Services   <input type="checkbox"/> Substance Abuse   <input type="checkbox"/> Dental Services</p> <p><input type="checkbox"/> Other _____</p> |  |                      |           |
| Patient/Guardian Signature:   |  | Today's Date         |           |
| Your permission expires in one year unless cancelled in writing.  |  |                      |           |